

# IMPACT

## Weddings

### Wedding Packages



#### Consultation Package

**\$995**

#### Day of Coordination

**\$1,995**

#### Month of Coordination

**\$2,995**

- Access to robust Aisle Planner wedding project management program
- Arrange reception layout (seating, tables, bars, cake table, and gift table, etc)
- Assist wedding party with processional and recessional during ceremony rehearsal
- Assistance with introduction to additional preferred vendors as needed
- Ceremony Coordination, passing out programs, lining up bridal party
- Comprehensive custom checklists of all wedding details due by month
- Collect, pack, and store celebration elements, decor and gifts
- Communicate with contracted vendors in preparation for wedding day
- Conduct final lighting, sound, & temperature inspection prior to guest arrival
- Conduct final seating & table check prior to guests welcomed to reception
- Coordinate distribution of vendor gratuities and final payments on the wedding day
- Cue all music changes, intros, & speeches with band/DJ
- Cue guests of honor & family for special moments
- Cue vendor timing throughout wedding to stay on time and optimize dance time
- Detailed minute-by-minute timeline of wedding day events including vendor load in, set up & breakdown schedule, guest list, seating plan, dietary restrictions, photography shot list, and contingency plan
- Guide processional, recessional, & bridal party grand entrance
- Kick-off initial consultation Zoom call with your Lead Planner & CEO
- Manage set-up of reception along with venue and vendors
- Onsite management and day-of wedding coordination support
- Organize and set up escort cards, place cards, and menu cards
- Oversee timely "flip" of room from ceremony, cocktail hour, to reception
- Pre-wedding client consultations and strategy sessions via Zoom
- Provide all vendors with an introductory correspondence regarding my role and responsibility
- Reception final walk through with key client, venue, vendors to finalize timeline & floor plan
- Review game time checklist to make sure all equipment, material, and necessary items are complete and ready for the wedding



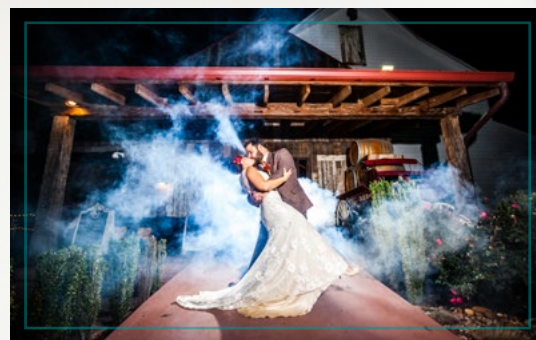
# IMPACT

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### Partial Planning

\$7,995

- Access to Aisle Planner program
- Act as the logistical liaison between client & vendors
- Advise menu planning
- Arrange favors (if applicable)
- Arrange reception layout (seating, tables)
- Arrange rental delivery & pickup
- Arrange transportation & limo service
- Assist wedding party prior to ceremony
- Assist with decor & design
- Assist with save the date, invitation, program, & menu wording
- Budget analysis, consultation, & detailed breakdown
- Ceremony coordination with officiant
- Ceremony final walk through and rehearsal
- Collect, pack, and deliver celebration elements & gifts
- Communicate with contracted vendors to coordinate deliveries & installations
- Conduct final lighting, sound, & temperature inspection prior to guest arrival
- Conduct final seating & table check prior to guests welcomed to reception
- Coordinate distribution of vendor final payments & gratuities on the day of Confirm all vendor contracts
- Cue all music changes & speeches with band/ DJ
- Cue guest of honor & family for special moments
- Cue vendor timing throughout event
- Detailed monthly checklist
- Detailed timeline of wedding day events including guest list, RSVP's, seating plan, photography shot list, payment schedule and "do not play" list
- Establish & monitor budget with monthly budget updates
- Guidance on wedding etiquette and protocol
- Guide processional, recessional & grand entrance
- Lead all-vendor walk through
- Manage set-up & breakdown of reception site
- Onsite management & day of support
- Organize & set up escort cards, place cards & menu cards
- Oversee timely "flip" of room from ceremony to reception
- Pre-wedding Zoom consultations
- Reception coordination & management
- Reception final walk through
- Recommend vendors based on event budget & style
- Regularly check on client's progress & to-do list
- Reserve guest hotel room blocks
- Schedule & attend catering tastings
- Schedule & attend vendor meetings & interviews





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### Full-Service Planning

**\$9,995**

**Our full-service planning includes all of our partial planning service plus:**

- Secure venues based on event budget and vision
- Creating a detailed venue analysis
- Schedule & attend site visits for venue selection and booking of ceremony and reception space

### Destination Wedding Planning

**\$11,995**

- All items from Full-Service Package applies
- Arrange resort site visits / planning meetings with venue and vendors to establish a sound strategy and plan. \*all travel cost additional\*
- Vendor Analysis - We present clients with options that will fit their budget, goals, and destination wedding vision.
- Work directly with destination venue contact to ensure clear communication and execution.
- Create a detailed timeline for the entire wedding weekend.
- Research travel requirements and updates to keep guests and families in the loop.
- We book additional wedding events such as a welcome party, rehearsal dinner, brunch, and 1 group beach or tourist excursion.
- Oversee timely "flip" of room from ceremony to reception.
- Unlimited communication via email, Zoom, phone, or text during business hours.
- Ceremony, cocktail hour, and dinner reception coordination & final walk through
- Our team includes award-winning destination wedding planning and travel agents
- Past destinations include Italy, Dominican Republic, Mexico, Jamaica, and more!

### Add-ons

- Welcome Party
- Rehearsal Dinner
- Post Wedding Brunch
- Group Excursions
- Wedding Website Design
- After Party





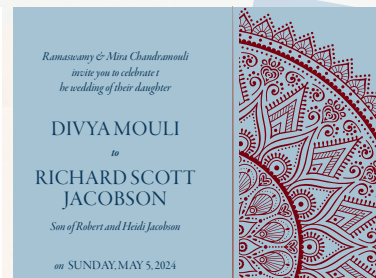
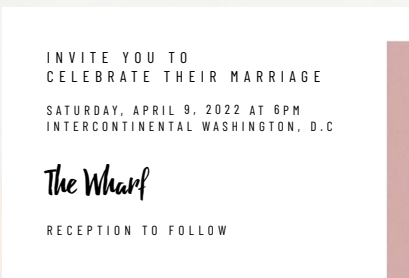
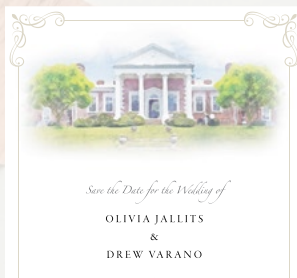
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### Design

Our in-house design team has all of your creative elements covered!

- Escort Card Design: \$145
- Wedding Invitation Design: \$295
- Wedding Menu Design: \$145
- Wedding Program Design: \$145
- Save-the-Date Design: \$195
- Wedding Brand/Logo Design: \$145
- Wedding website: \$975





# IMPACT

## Weddings

### Awards

With more than 700 combined five-star reviews, IMPACT Collective is currently ranked #1 on WeddingWire and #1 on The Knot in the DC Metropolitan Area and #10 on WeddingPro in the United States!



## Press



Arlington  
MAGAZINE



A Princess  
Inspired



Ruffled

BAZAAR

BRIDAL GUIDE

THE VENUE REPORT



WEDDING SPARROW

weddings

Capital Gazette



THE SUN

THE CONNECTION  
NEWSPAPERS

STYLE ME Pretty

Patch

CHRISTIAN TODAY





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### Why Hire IMPACT Collective?

1. We're rated #1 on WeddingWire, #2 on The Knot, and #10 in the USA!
2. We are not just about logistics and operations; we have heart and soul.
3. We operate and manage a non-profit {Meant 2 Live Foundation} to help disadvantaged youth.
4. We have a Dream Team of 15 planners to back you up (others are solopreneurs)
5. We operate as a concierge service to care for the needs of our clients and families.
6. We LOVE what we do, and we do what we LOVE and you guys will feel it!
7. We purchase a subscription to an event project management tool for each couple.



Thanks!

Best regards,

Eddie Fam  
Founder | CEO

📷 @impact\_collective

📱 @IMPACTcollectiveDC

